

How to Schedule a Tutoring Appointment

- 1. Go to <u>https://wvu.campus.eab.com/</u> or log in to your poral and click on Navigate in the resources_list on your portal home page
- 2. At the top_right hand corner, click on Get Assistance



Get Assistance

- 3. Fill out the fields: enter **Tutoring** as the type of appointment.
- 4. Then find WVU Tech: SSC Tutoring Course Based Tutoring under the Service drop down

New Appointment	
What can we help you find?	Other Options
lelow, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other ppointment options to see available options for dropping in or requesting an appointment.	View Drop-In Times
	Request Appointment Time
Vinat type of appointment would you like to schedule? * Tutoring X V	Meet With Your Success Team
Service *	
Course-based Tutorinb × ^	
writing lutoring	
testWELL Online Learning Center	
Verting Lucong testWELL Online Learning Center Course-based Tutoring	
Verting Tutoring testWELL Online Learning Center Course-based Tutoring World Languages Tutoring	

- 5. Be sure to choose the **WVU Tech: SSC Tutoring** Location when presented with options.
- 6. Click on the Course that you'd like assistance with (General Biology is the example below)





7. Then select the date and time you'd like to come in **NAVIGATE**

ring					
rvice					
ourse-based	d Tuto	oring			
k a Date 🛈					
September 2	2023		<	13	>
S M	т	W	Т	F	S
				1	2
4	5	б	7	8	9
11	12	13	14	15	16
18	19	20	21	22	23
4 25 •	26	27	28	29	30

- 8. Review appointment details. Enter a phone number if you want a text reminder of your appointment
- 9. Click Schedule

If you need assistance, please feel free to stop into the Student Success Center (SSC) or call 304.929.0345 during regular business hours (M-F 8am – 4:30pm)