

## How to Prepare for Registration

Check the **Golden Bear Information Station** or the **Student Life Digest** for registration information and updates about the process.

Look at your Academic **Degree Plan**. Find next semester's **required/recommended courses**.\*

Check to see if you meet the prerequisites for those courses. This is especially important for STEM majors.\*\*

Create a potential schedule by using **Schedule Builder**.\*\*\*

Discuss classes, schedule, and options with an advisor.

\*To view your degree plan, please go to <https://admissions.wvutech.edu/academics/majors>. Click on your program of study. On the left side of the page you will see **Sample Schedule**. Click on this and scroll down until you see **Suggested Plan of Study**.

\*\*To view course descriptions and prerequisites please go to:  
<http://catalog.wvu.edu/westvirginiauniversityinstituteoftechnology/courses/>

\*\*\*Although you will **not** be able to **register** until you speak with an **advisor**, the SSC would like you to start becoming familiar with **Schedule Builder**:

Go to your **Portal** → **STAR** → **Student Services and Housing** → **Registration** → **Schedule Builder** → **Select the Tech Campus (do not select online option)** → Select and **add the courses** you need → When you have added all the courses you want, click the **Back** button → You can click on **Options** to find particular sections → **Generate Schedules** → Find a schedule that works best for you → Send to **Shopping Cart** → To save your selections **Click Save to Cart**.

More detailed Schedule Builder instructions can be found at: <https://registrar.wvu.edu/>.